



Catherine Buckley  
AIGNA  
AIGNA Practice Development Office  
St Finbarr's Hospital, Douglas Road  
Cork

### Login using highlighted phone number and participant pin

Thank you for choosing Arkadin's Global Conferencing Services. You can access your audio and web Conferencing services on demand, any time 24/7/365. Please find below your personal account details and instructions.



### YOUR ACCOUNT DETAILS:

Moderator: **Catherine Buckley**  
Company: **AIGNA**  
Toll-Free Access Number: **1 800 944 607**  
**IE Toll Access Number: +353 (0) 1 247 5352**  
Moderator PIN: **783118#**  
**Participant PIN: 409468#**  
Web Login Reference: **121267228**  
Playback Access Number: **1800 932 396 (Toll Free) +353 (0) 1 447 5559 (Toll)**  
Conference Playback Reference is: **267228#**

### AUDIO INSTRUCTIONS

- Step 1: Dial your **Access Number**  
Step 2: Enter your **Moderator PIN Code** followed by the #  
Sign  
(Participants enter the **Participant PIN Code**)

#### *Your Audio Conference Settings:*

Welcome Language: **English**  
Roll Call: **Yes**  
Broadcast: **No**  
Wait For Moderator: **Yes**  
Entry: **Name**  
Exit: **Tone**  
Automatic Recording: **No**  
Arkadin Anywhere: **Yes**

#### *To Access your Audio Recordings:*

- Step 1: Dial your **Playback Access Number**  
Step 2: Enter your **Conference Playback Reference** followed by the # key.

### ARKADIN ANYWHERE INSTRUCTIONS

- Step 1: Go to <http://www.anywhereconference.com>  
Step 2: Enter your **Web Login Reference**  
Step 3: Enter your **Moderator PIN Code** (No # key required)  
Step 4: Click **LOGIN>>**

### CUSTOMER SERVICE

Our Customer Service team can always be contacted during your conference call by simply pressing \*0 on your telephone keypad. You can also call or email us if you would like to change your settings or have any questions.  
Tel: **+353 (0) 1 247 5096** Email: [cs.ireland@arkadin.ie](mailto:cs.ireland@arkadin.ie)